



Supplemental Letter for FY 2013 Semi-Annual HUB Report for Agency 743

The University of Texas at San Antonio (UTSA) strives to serve the diverse community of San Antonio by providing contracting opportunities and assistance to all businesses, including historically underutilized businesses (HUBs).

UTSA's HUB Program maintains an aggressive outreach program. The HUB Program, along with the buyers in the Purchasing and Distribution Services Department, work as a team to represent UTSA at forums, conferences, vendor fairs, exhibits, meetings, and networking events. The HUB Program Manager attended 9 outreach events in FY 2013. She also met one-on-one with 25 vendors and assisted 12 vendors in obtaining HUB certification. The HUB Program Manager was also presented with a "Visionary Partner Award" from the San Antonio Lighthouse for the Blind.

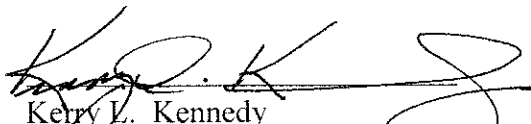
The following are some of the major activities hosted, sponsored and/or coordinated by the UTSA HUB Program during this reporting period:

- Bexar County SWMBE Conference
- CPS Veteran's Conference
- Entrepreneur Forum & Business Matchmaking Event


In addition, the HUB Program has partnered with other organizations to present HUB information to vendors, and assist in the HUB certification process. These organizations include:

- UTSA Small Business Development Center
- Hispanic Contractors de San Antonio Association

UTSA's HUB Program consistently makes in-reach efforts to encourage staff members to purchase from HUBs. The HUB quarterly newsletter fosters communication between the Purchasing and Distribution Services Department and members of the University community. A "Purchasing from HUBs" class is also offered to empower staff to utilize HUBs more efficiently and effectively. The UTSA HUB Program has four Mentor Protégé teams: (i) Crawford Electric Supply Company and A. Marketing; (ii) DV Supply and Labor on Demand; (iii) Alpha Building Corporation and Otis Plumbing and Cosmo Electric and (iv) Leo A. Daly and Lopez Salas Architects.



Kerry L. Kennedy
Vice President for Business Affairs



Robert L. Dickens
Director, Purchasing and Distribution
Services Department / HUB Program